



## **PRINCIPLES FOR RE-OPENING CLUBS – MACHINES**

Dransfields supply clubs with gaming machines, pool tables, jukeboxes, pull tab vending machines and family entertainment machines.

The Company has designed the following principles to be applied when clubs re-open following the Covid-19 lockdown.

The purpose of these principles is to provide assistance to Clubs and to help Dransfields manage the re-opening process as smoothly as possible for their customers and to help to achieve an optimum level of service. They are underpinned by considerations of the health and safety of customers and Dransfields employees. These are general guidelines and different agreements may be reached with individual clubs.

- It is acknowledged that Dransfields and Clubs will need time to bring their businesses back up to full operational strength and we will need to act in good faith to help each other achieve this
- Collections will be carried out no more frequently than on a two weekly cycle other than where agreed, by exception. This will be kept under review and frequency increased if required
- Machine changes will be suspended except in emergencies with machines only removed from site in exceptional circumstances.
- Customer to provide machine floats wherever possible, to be repaid from collections
- Visits to clubs by Dransfields personnel will be subject to our Risk Assessments. In particular:
  - club employees and customers will remain appropriately distanced from Dransfield employees during any visit
  - Dransfield employees will wear PPE during any visit and follow the guidance set out in the Company Risk Assessment
  - Dransfields employees will comply with risk reduction measures put in place by the club
  - all machines will be cleaned with an appropriate anti-bacterial cleaner by Dransfield employees before departure from the club
- Clubs will provide required hygiene cleaning for machines on site, including providing hand sanitiser / sanitising wipes for players to clean machines before and after play



### **Juke boxes**

- Where equipment allows, use of App based music selection and contactless payment methods should be encouraged
- Juke box volumes will need to be reduced to a level where people in the club are not having to raise their voice or shout as this presents a raised transmission risk by an infected person

### **Pool Tables**

- Pool Cues should be kept behind the bar- so staff can then wipe down cues before and after being handed out to players
- No drinks will be placed on/by the table
- No coins to be left on the table at any time
- Cleaning of Pool Tables will include cleaning of the frame and chalk every hour and where possible after each use
- Cleaning of balls should occur a minimum of once per day, preferably prior to opening
- Where pool tables are used for competitions, organisers/team captains should be required to take responsibility for social distancing and hand hygiene of players. Hand sanitizer should be made available
- After competition use the pool table will require a deep clean of surfaces, cues, balls, chalk and rack
- Pool tables can be moved if not in use to provide socially distancing barriers. They could also be covered with a hard top and used as a glass collection point where customers can place their dirty glasses to provide a central collection point

### **Pull Tabs**

- Clubs will provide required hygiene cleaning for machines on site, including providing hand sanitiser for players to clean hands before use
- All used tickets to be immediately placed in a bin set aside for that purpose
- Clubs will ensure that hands are sanitised before loading tickets into the machine

### **Government Guidelines for Re-opening**

Government Guidelines do not prohibit the use of machines but a Risk Assessment must be carried out by the club, note the following:

- Fruit machines can be located away from pinch points in the venue
- A stool can be used to provide seating in front of them
- Players will in any case be facing away from other customers and will be stationary
- Robust cleaning protocols will ensure the machine is wiped down before use by other players, significantly reducing surface transmission risk
- Customers can be advised to remain seated until it is their turn to play